3rd Party Voter Registration Drives - Frequently Asked Questions

1. **How do I get certified through the Virginia Department of Elections (ELECT) to conduct voter registration drives in Virginia?**

   Complete ELECT's training + submit Sworn Affidavit = Become certified.

   Find details on ELECT's [Registration Drive Training](#) webpage. **Certification expires each year on June 30** and can be renewed by completing training annually, on or after July 1st.

2. **Virginia code requires individuals and groups to register and complete ELECT certified training to receive how many applications from ELECT or a local Voter Registration Office?**

   25 or more applications

3. **Where do I obtain voter registration applications for my drive?**

   ELECT will mail any certified individual a reasonable number of voter registration application forms (limit of 200 applications per request). Should a certified individual require more at any time during their certification year, they can simply submit a [new online affidavit](#) to request additional applications. For quantities of less than 100 applications, please contact your [local voter registration office](#).

4. **I have older registration application forms left over from last year's drive. Can I still use them?**

   Yes. If a voter completes an older voter registration form, it will still be accepted for processing by the local office if all required information is included. However, ELECT encourages certified individuals to use the most up-to-date forms during voter registration drives, so applicants are provided with the latest information.

5. **It is okay to complete applications for individuals ahead of time and have the application ready for them to just sign?**

   No. Pre-population of the application is prohibited by Virginia law.

6. **Am I permitted to assist a voter in completing the application?**

   Changes to the law explicitly prohibit you from pre-populating the registration application. This does not prohibit you from assisting an individual with completing the application at their request. All applications must be signed by the applicant. If the applicant is unable to sign due to a physical disability, the check box indicating such must be checked. Signing the form under felony penalty makes the person signing the application legally responsible for the truthfulness of all statements on the form.

7. **How long do I have to deliver the completed applications?**

   Completed applications must be delivered to the appropriate local voter registration office or to the Virginia Department of Elections within **10 days** of the signature date **or by 5:00pm** the day of the next election's registration deadline, whichever is sooner. Be mindful of upcoming deadlines!

8. **Where can I find upcoming voter registration deadlines?**

   Visit the Upcoming Elections page of the Virginia Department of Elections website. The Voter Pocket Guide will also list important dates and deadlines for each election.

9. **Where do I deliver the completed applications?**

   It is best to deliver completed applications to the local voter registration office for the locality in which the applicant resides.

   o To find the correct voter registration office, go to elections.virginia.gov/VRO
   o Delivering them to the Virginia Department of Elections is another option. If you have applicants living in multiple localities, it may be easiest to submit them to the Virginia Department of Elections.

10. **Can I get a certificate to show I completed Voter Registration Drive Training?**

    No, physical or emailed training certificates are not available.
    Instead, the **List of Certified Individuals and Organizations** maintained on the Virginia Department of Elections Registration Drive Training webpage serves as proof of your certification. This list is the publicly available official record showing who is currently certified. Please direct people to your name on that webpage for confirmation of your certification status. You may also print a copy of the 'Congratulations' email you would have received following submission of your Sworn Affidavit, if you would like.

11. I took training and my name was on the List of Certified Individuals and Organizations before, but now it isn't. What happened?

Your certification may have expired. Remember, **certifications expire each year on June 30**, but can be renewed by **completing training annually, on or after July 1st.** Find details on ELECT's Registration Drive Training webpage.

12. How do I submit my Affidavit attesting to having completed this training?

The Sworn Affidavit is submitted **online** through a link found on the Registration Drive Training webpage of the Virginia Department of Elections website.

13. What is the Sworn Affidavit?

The Sworn Affidavit is an online form signed by you to attest that a) you have completed the Virginia Department of Elections Voter Registration Drive Training and b) that you will abide by all Virginia laws and rules regarding the registration of voters. It is also the avenue to request Voter Registration Application forms from ELECT for your registration drives. You can submit it here: Voter Registration Drive Sworn Affidavit & Application Request.

14. What are good voter outreach resources to share during my drive?

- **Virginia Voter Pocket Guide** (available for digital download and sharing; updated for each election)
- **Polling Place/Ballot Information Tool** to find out where to vote and what's on the ballot (lists early voting, Election Day, and ballot drop off locations, too)
- ELECT's website, **vote.virginia.gov**, the go-to source for trusted and up-to-date elections information in Virginia
- Invite voters to become an **Officer of Election** (poll worker) in their local community

15. Applicants have voting/election-related questions. What should I do?

Please refer them to:

- Election and Voter Frequently Asked Questions (FAQs)
- Virginia Department of Elections website (vote.virginia.gov)
- Their local Voter Registration Office