**To be Completed by Official or Alternate:**

Residence to Courthouse and Return,

Miles Traveled: miles x $ .565\* = $\_\_\_\_\_\_\_\_\_\_

Please check one: \_\_\_Official \_\_\_Alternate \_\_\_Alternate who serves as Official

**To be Completed by Official or Alternate who serves:**

Any Additional Mileage Incurred

in Recount: miles x $ \_\_\_\* = $\_\_\_\_\_\_\_\_\_\_

**To be Completed by Electoral Board:**

Per Diem for Official or Alternate who serves: $\_\_\_\_\_\_\_\_\_\_

**Total Expenses for Official or Alternate** $\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 officer's/alternate's signature

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [

 printed name

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 mailing address

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ VA \_\_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_

 city/town zip code

\*Mileage rate must be updated to rate in effect at time of recount.

§ 24.2-802, Code of Virginia: F. The court shall determine the costs of the recount subject to the following limitations: (i) no per diem payment shall be assessed for salaried election officials; (ii) no per diem payment to officers of election serving as recount officials shall exceed two-thirds of the per diem paid such officers by the county or city for service on election day; and (iii) per diem payments to alternates shall be allowed only if they serve.