



★ VIRGINIA ★
DEPARTMENT *of* ELECTIONS

Abstract of Votes Submission Form

Instructions

After your Electoral Board has certified the election, use this form to submit to ELECT an electronic copy of your:

1. completed abstracts (certified copy)
2. write-ins certifications (certified copy) (if required)
3. voided ballots (every precinct/split, front and back)
4. explanation documents (if required)
5. supporting documents (if required)

You will receive three emails:

1. After submitting the form.
2. When an ELECT staff member begins their review.
3. When the ELECT staff member has completed their review of your submission.

The final email will confirm acceptance or notify you of any issues that must be corrected. Once corrected please submit a copy of the corrected abstract(s) and/or write-ins certification(s) via a new formsite form.

Do **NOT** mail your original abstracts, write-ins certifications, and certification checklist until **after** ELECT has confirmed acceptance of the data entered in Enhanced Results and documents submitted via this form.

Should you have any questions please contact your ERS Liaison.

Locality and Election

Locality *

Type of Election *

General ▼

Election Date *

2025-11-04



Contact Information

Name *

Your role *

Email address *

Phone Number *

About the documents...

Notes

1) Make sure you have entered all results, turnout, and statistics in Enhanced Results before submitting your Abstracts.

2) Be sure to include:

- a) Abstracts of Votes (certified copies)
- b) Any Write-Ins Certifications required under Va. Code [§ 24.2-675](#) (certified copies)
- c) Void Ballots (please try to put all in one pdf document)
- d) If there are validation errors/discrepancies or anything happened that requires an explanation, attach explanation/supporting documents to help ELECT understand the results you are submitting and data entered in Enhanced Results.

3) You may include multiple abstracts/write-ins certifications in one pdf or multiple. If you had dual primaries, you may submit for both primaries in the same submission form.

Number of DOCUMENTS you are uploading: *

Is this the first/original submission for this election? Or are you submitting revisions? *

- ☐ Original
- ☐ Revisions

Click Next to upload documents...

This page repeats based on the number selected for “Number of DOCUMENTS you are uploading”.

Upload Documents

Document upload: * ?

Choose File

No file chosen

Comments

Provide any additional information to ELECT that will help in their review.

Enhanced Results Checklist (General and Special)**Data Validation (check all that apply) ***

- ☐ We do not have any validation issues
- ☐ The issues left are due to rejected provisionals
- ☐ The issues left are due to rejected absentee ballots
- ☐ A document has been uploaded to this form with explanations for or information about all remaining issues

Validation error type: Check precinct group results add up to match summary group results

All Summary vs Precinct errors must be cleared as there is no situation in which an error would be acceptable. The Summary Entry page is the combined totals from all of the precinct pages added together. *

- ☐ We have cleared all Summary vs Precincts errors.

Validation error type: Ballots cast and turnout discrepancies

Localities are NOT to report incorrect data to clear validation errors. If you did this, you must correct the data then explain any validation errors that cannot be cleared with correct data entry.

As a reminder:

Summary Entry = ACCEPTED only

Detailed Results Entry = ACCEPTED only

Statistics Entry = ALL! ACCEPTED + REJECTED

Voter Turnout Entry = ALL! ACCEPTED + REJECTED

This difference in reporting will cause Ballots Cast vs Turnout validation errors if there are a high enough percentage of rejected ballots. These errors cannot be cleared. They need to be explained by confirming that the difference is solely due to rejected ballots.

*

- ☐ The data entered in Enhanced Results is the actual data. Nothing was changed to an incorrect number just to clear a validation error.

Total ballots by voting method breakdown *

	Accepted	Rejected	Total
Mailed Absentee			
Provisional			
Post-Election			

Hand Counted Ballots (check all that apply) *

- ☐ We did not have any hand counted ballots
- ☐ Summary Entry page: all hand counted ballots are entered
- ☐ Detailed Results Entry precinct pages: all hand counted ballots are entered
- ☐ Statistics Entry pages: all hand counted ballots are entered
- ☐ Voter Turnout Entry page: all hand counted ballots are entered

Provisional Ballots (check all that apply) *

- ☐ We did not have any provisional ballots
- ☐ Detailed Results Entry precinct pages: all ACCEPTED provisional ballots are entered
- ☐ Voter Turnout Entry page: all ACCEPTED and REJECTED provisional ballots are entered
- ☐ We did not have any REJECTED provisional ballots

Were any provisional ballots accidentally run through a machine? *

- ☒ Yes
- ☐ No

Correct reporting of provisional ballots run through the machine (check all that apply) *

- ☐ If run through the machine during early voting the ballots cast and results were also included in the Summary Entry page.
- ☐ The turnout was included in the appropriate precinct's row in the PROVISIONAL COLUMN.
- ☐ If reporting correctly caused a validation error an explanation document is uploaded to this form.

Post-Election Absentee Ballots (check all that apply) *

- ☐ We did not have any post-election absentee ballots
- ☐ Summary Entry page: all ACCEPTED post-election absentee ballots are entered
- ☐ Detailed Results Entry precinct pages: all ACCEPTED post-election absentee ballots are entered
- ☐ Voter Turnout Entry page: all ACCEPTED and REJECTED post-election absentee ballots are entered
- ☐ We did not have any REJECTED post-election absentee ballots

Over Votes and Under Votes (check all that apply) *

- ☐ We did not have any over votes or under votes
- ☐ Summary Entry page: all over votes and under votes are entered
- ☐ Detailed Results Entry precinct pages: all over votes and under votes are entered

Write-In Winners (check all that apply) *

- ☐ We did not have any write-in winners
- ☐ Candidate line(s) created for the write-in winner(s)
- ☐ Summary Entry page: write-in winner's votes were removed from the write-in row and given to the write-in winner
- ☐ Detailed Results Entry precinct pages: write-in winner's votes were removed from the write-in row and given to the write-in winner
- ☐ Write-Ins Certification completed and uploaded to this form
- ☐ Candidate record created in VERIS

Statistics Entry Page, Provisional Turnout Totals (ACCEPTED and REJECTED provisionals) *

- ☐ Confirmed total equals the total of the Voter Turnout Entry page Provisional column
- ☐ We did not have any provisionals. We entered zeros in all boxes on the page and saved

Statistics Entry page, Curbside (check all that apply) *

- ☐ Entered
- ☐ We did not have any curbside voters. We entered zero in the box on the page and saved

Reporting Status page (check all that apply) *

- ☐ Status by Voting Method: all statuses have been changed to "Fully Reported"
- ☐ Status by Precinct: all statuses have been changed to "Fully Reported"

"Voter Turnout" Enhanced Report *

- ☐ There are no discrepancies between ballots cast and turnout
- ☐ There are discrepancies that could not be fixed. We have uploaded to this form a document with explanations of what our research found

EPB or PPB (check all that apply) *

- ☐ We used PPBs, credit will be entered into VERIS as soon as we get our PPBs back from the Clerk
- ☐ We used EPBs, all credit (including not counted absentee and all provisional) has been uploaded to VERIS
- ☒ We used EPBs, but NOT all credit has been uploaded to VERIS
- ☐ We used EPBs, there was an issue with uploading credit that has not been resolved yet. The System Support JIRA ticket number is:

Estimated date credit will be fully entered in VERIS *

"Voting Credit Audit - by Locality" VERIS Report *

- ☐ We compared the credit report to the "Voter Turnout" Enhanced report and found no discrepancies between turnout and credit
- ☐ There are discrepancies that could not be fixed. We have uploaded to this form a document with explanations of what our research found
- ☐ Cannot compare yet due to credit not fully being entered

Local Winners *

- ☐ We selected the winners of our local offices on the Certification page before printing the Abstracts
- ☐ We did not have any local offices this election

Election Results Website (<https://www.elections.virginia.gov/resultsreports/election-results/>) *

- ☐ We reviewed and verified all data is accurate on the website
- ☐ We found an error on the website (explain here or attach document)

Shared Constitutional Offices *

- ☐ We do not have a shared constitutional office in this election
- ☒ We have a shared constitutional office in this election (list the office(s))

We share the constitutional office(s) with: *

Shared Town Offices *

- ☐ We do not have a shared town office in this election
- ☐ We have a shared town office in this election and are the non-controlling county
- ☐ We have a shared town office in this election and are the controlling county. I have uploaded both our locality abstract and the final joint abstract provided by ELECT
- ☐ Shared town and office(s)

We share the town office(s) with: *

Are all Abstracts of Votes uploaded to this form? *

☐ Yes

☐ No (explain)

Are all Abstracts of Referendum Votes uploaded to this form? *

☐ We did not have any constitutional amendments/referendums

☐ Yes

☐ No

Are all required ELECT-675 Write-Ins Certifications uploaded to this form? *

☐ None of our Abstracts require a Write-Ins Certification

☐ Yes

☐ No (explain)

Are all voided ballots uploaded? (Required: voided front and back scan of one ballot for each precinct/split.) *

☐ Yes

☐ No (explain)

Are all required explanation/supporting documents uploaded to this form? *

☐ Yes

☐ No (explain)

Certification

I hereby certify that the information contained herein and in any required attachments is true, accurate, and completed to the best of my knowledge and ability. *

☐ Yes

Signature *



[clear](#)

Click **SUBMIT** to have your form and uploaded abstracts, write-ins certifications, voided ballots, and explanation documents sent to ELECT for review.

Do NOT mail your originals until after they have been approved by ELECT.